

The Summit Preparatory School of Southwest Missouri  
SPO Minutes  
September 9, 2010

**Present:**

Anne Mason  
Pat Misterovich  
Nicole Lawrence  
Jody Schaad  
Becky Breckner  
Jill Nieman  
Sandy Frye  
Nicole Keech  
Sara Thompson  
Kim Jones  
Amy Meriweather  
Jennifer Grace Duran  
Amy Vaughn  
Kristin Walker  
Terianne Love

**Absent:**

Jason Ward  
Sue Massey  
Jennifer Johnson  
Natalie Shimizu

**Staff and Guests:**

Karen Sweeney  
Kathy Reynolds  
Richard Shimizu  
Judy Thompson  
Stephanie McBratney  
Arlene Stenger  
Cynthia Zuch  
Shelly Washam  
Scott Clarke  
Mr. Bradley

**Opening:** Anne Mason called the meeting to order at 6:40 p.m. and presented the agenda. Minutes from May 12<sup>th</sup> were approved. Introductions of all SPO Members and guests were made. SPO Board notebooks were handed out and explained. A Treasurers Report was presented by Anne Mason.

**Recap of Events:** Anne Mason discussed the First Day of School and BooHoo Coffee. Parents, children and faculty seemed happy with the 1<sup>st</sup> day events this year. The highlight for many was the bubble machine. Anne also reported on the Summit Run, which was “great”. The event was held in Chesterfield Village this year, starting and ending at the school. Net proceeds were in the range of \$2300-2600,” which was super considering the run was put together over the three months of summer”.

**Accreditation Reminder:** It is important for all families to be involved in the school by volunteering their time to the school. Isaacs wants evidence that every family is connected to the school. If there are families that have not completed the survey, ask them to do so ASAP. Jody will provide the link in the meeting recap.

**New Business:** SPO Board Meetings will be held on the third Thursday of each month.

Anne Mason handed out and explained the Teacher and Staff Surveys for the SPO members to get completed.

Watch for an email soon regarding 1<sup>st</sup> Day of School pictures available on Shutterfly as well as a video on the school website.

Spirit Wear was discussed and Shelly Washam and Kim Jones agreed to take care of it for the 2010/2011 school year.

Teacher Discounts for SPO events were discussed. The discussion was led by Pat Misterovich. Pat reported that many teachers are unable to attend functions because of the cost. The Board agreed that those events should be free for teachers and staff members, with a cost only fee for them to bring one guest.

**Upcoming Events:** Fall Mum Sales were discussed by Nicole Lawrence, orders are due on 9/24 with delivery on 9/27. This is usually a really good fundraiser. Let your families know that the mums will be blooming later this year.

There will be an All School Open House on 9/14/10 at the school. Also on 9/14 there will be a Dagwood's Fundraiser all day and night.

Karen Sweeney announced an All Parent Meeting on 9/27/10 at 6:30 p.m. at the school. The Board of Trustees will be in attendance. This is a parent only meeting. It is a really, really important meeting. An Evite will be sent to parents. We discussed making phone calls to those families not replying to the Evite.

Donuts with Dad on 10/8/10 from 7:30 – 8:30 a.m.. Terianne Love volunteered to be the Chair. Different location possibilities were discussed including the parking lot, the Library Center, different Chesterfield businesses.

Fudruckers Fundraiser on 10/12/10. The Upper School will be waiting tables in the evening for tips to be donated to the school, they will be refilling drinks, bussing tables, etc.

Leah Blakey gave an update on the Gala. It is a Black Tie/Evening Attire night. Class Baskets are due 10/8. Leah also discussed the Fall Book Fair coming up on 11/10/10 – 11/18/10. We will most likely have 2 different locations within the school since Upper School books cannot be mixed in with Lower School due to content.

**Capital Campaign:** Judy Thompson gave a presentation on the Capital Campaign. The Capital Campaign has been an ongoing project since this past summer. In 2-3 weeks the committee will be calling the rest of the families, the committee is considering family's commitments to be over a 5 year period. There is currently \$400,000 in Campaign commitments and an additional \$600,000-650,000 in proposals are being considered.

There is a partial commitment of funds for the playground (from a non-Summit family). When we have 100% commitment from the Board of Trustees and the Faculty we will move forward. Next Tuesday there is a family coming in to discuss Gifted Education and their funding.

Of the \$5.2 million goal of the Campaign, in addition to paying for the building, some of the items included for funding are: the playground, science labs, a learning center, and the accumulated deficit.

Once the committee has collected \$1 million in pledges, and Judy thinks we'll get there pretty quickly, we'll be able to get the bond money from Empire Bank.

The building is being purchased at a price of \$3.2 million from the Lipscomb/Cox family and we have 3 years to pay for it.

Amy Vaughn had a question regarding Endowments. Judy said the campaign will be ongoing. Most endowments come from Estate Planning.

Amy Meriweather asked about family pledges/commitments. The commitment to the campaign is a "by faith" agreement only. Judy stated families can also give stock to the campaign if they want.

**Isaacs Survey:** In October there will be a survey going out to community leaders, and all Summit families, past and present, to see among other items, how they feel about The Summit, if they feel connected to the school and if they understand the Vision of the school. We need to make sure all families complete the survey.

**SPO Bylaws:** Anne discussed the changes made to the Bylaws and asked for approval. Terianne Love asked what the Executive Committee would approve that the Board would not also vote on.

The Bylaws were approved with a 1<sup>st</sup> motion made by Pat Misterovich and a 2<sup>nd</sup> by Amy Vaughn.

**Lunch:** Kristen Walker discussed the current lunch program and reported that the children seem to be liking the new menu. If we want, changes to the lunch program could be made next trimester or semester. We could send out a new survey monkey to parents if we see that it is needed to get their thoughts and input. Amy Meriweather volunteered to take care of the water coolers.

**Survey Monkey:** Discussion that some families felt the Survey Monkey wasn't anonymous. The only time the survey is not anonymous is when there is an optional field to enter in your name, email address etc. So, in future surveys we need to state the surveys are anonymous.

**Board of Trustees Report:** Richard Shimizu spoke about growing the Board of Trustees and asked that nomination submissions to be made to Anne Mason. With regard to parent nominations, confidentiality is a huge issue. With regard to non-parent nominees we would like to get some good community members who have access to resources.

**Field Trip Drivers:** The Executive Committee will set the policy on 9/10/10 and provide the policy in the SPO Meeting Recap.

The Meeting adjourned at 9:10pm.

Minutes prepared by:  
Jody Schaad  
2010/2011 SPO Secretary